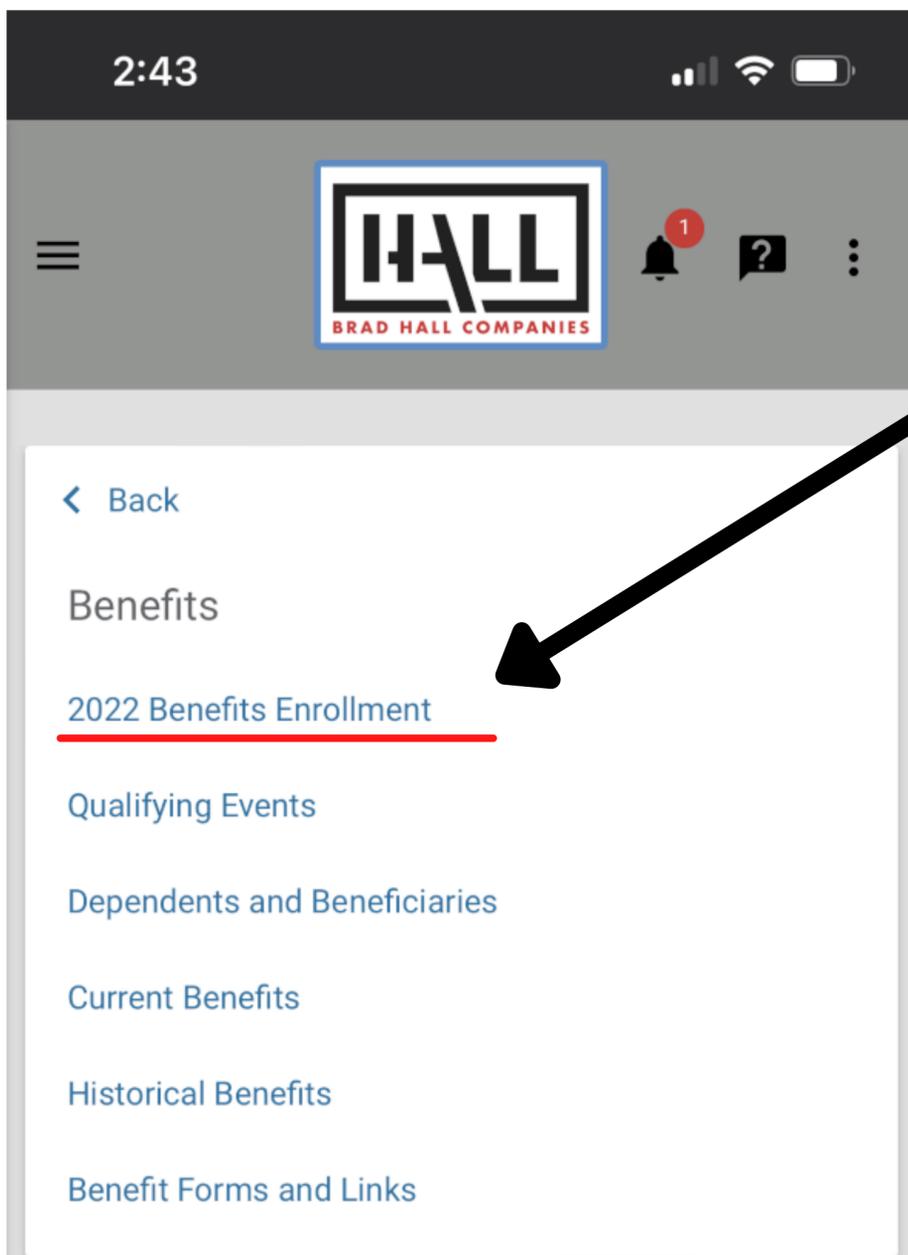
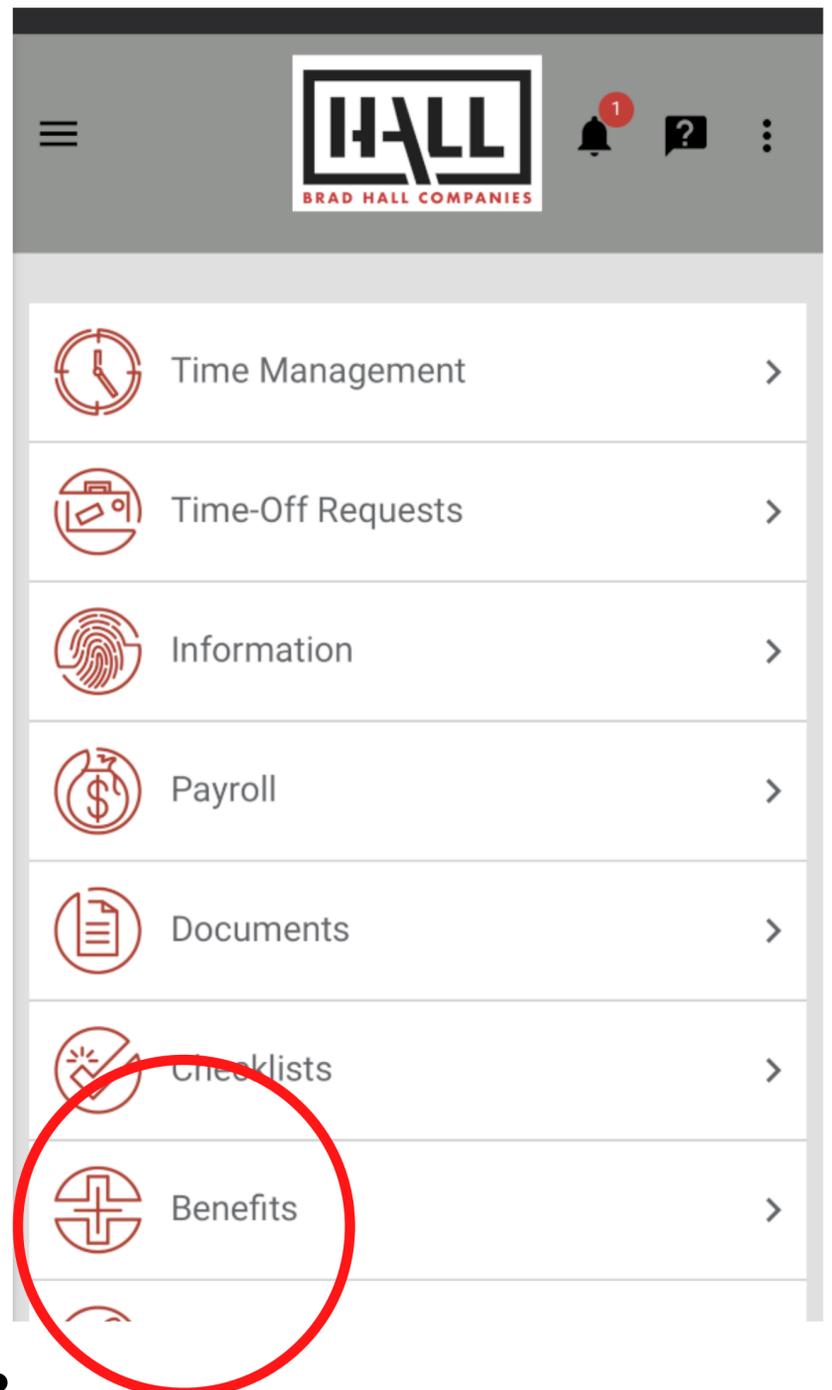


# Hall For One How To

## Step 1- Phone View

Log in to Employee side of Paycom. Once on the home page, select the benefits section.

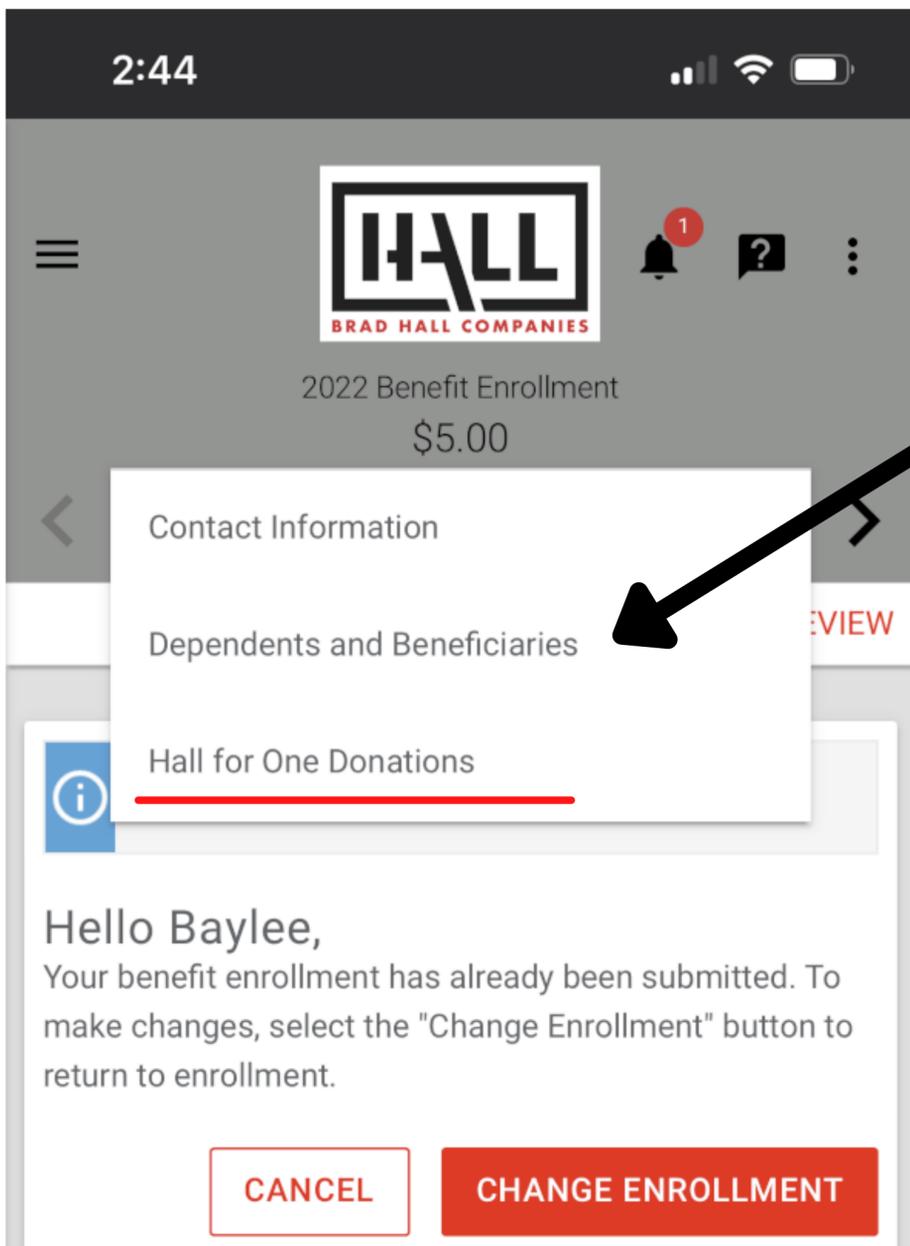
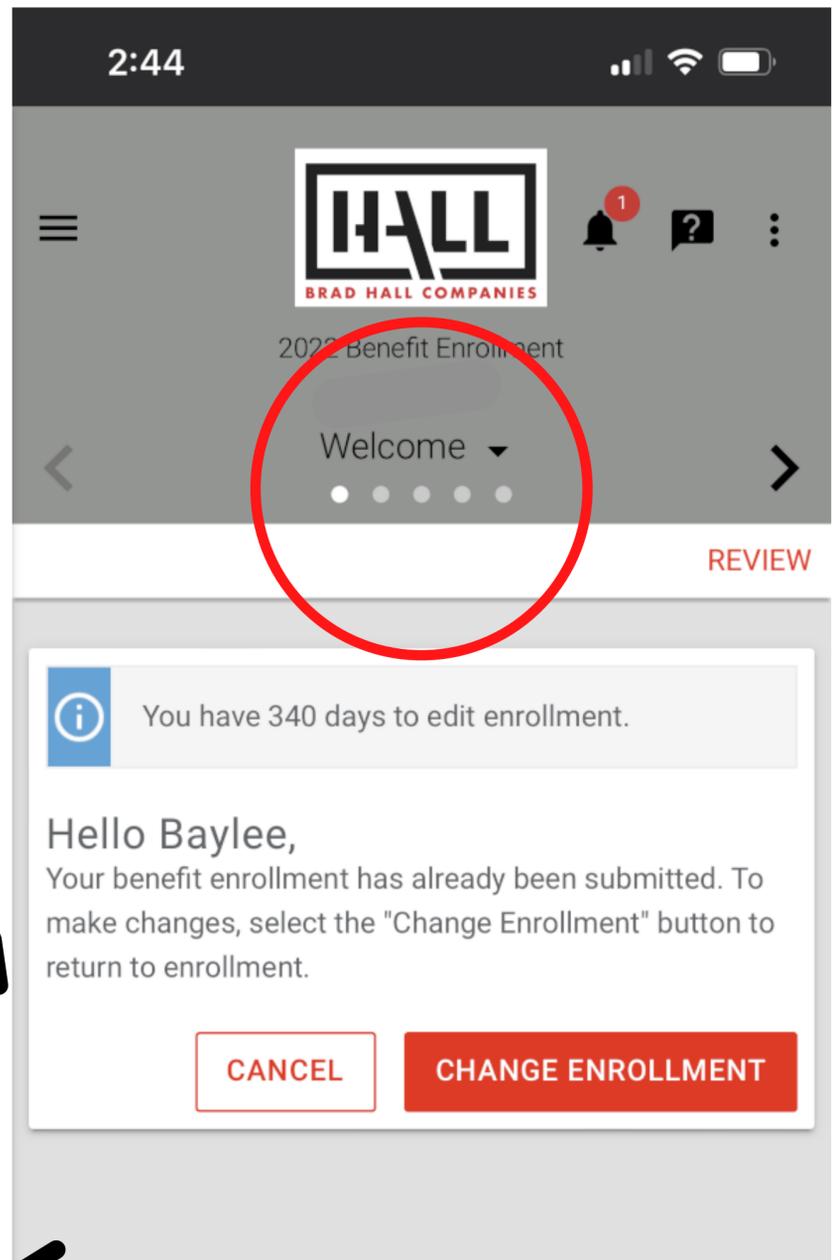


Select the 2022 Benefits Enrollment section.

# Hall For One How To

## Step 2

Click on the Welcome drop down at the top, on the computer version it is located in a bar on the right side.



Select the Hall For One Donations section.

# Hall For One How To

## Step 3

Enter the amount you would like to donate per pay period.

✓ Hall for One Donations

PLAN DOCUMENTS

Employee Per-Pay-Period-Amount  
5.00

PREVIOUS ENROLL

Select Enroll.

PREVIOUS ENROLL